

# DACRE PARISH COUNCIL

Draft minutes of the meeting of the Council held on  
Tuesday, 9 February 2021 from 7.30pm

## To comply with Government advice, this meeting was held by conference call

1. **Present:** Councillors J Kerr (Chairman), K Johnson, J Dales, C White, A Brown, R Brown, Borough Councillor Tom Watson (part) and M Pearson (Clerk). No members of the public attended.
2. **Apologies:** Councillor S Darnbrook due to illness. County Councillor Stan Lumley.
3. **Declarations of interest and consideration of dispensations:** Councillor White declared an interest in planning application 20/04639/LB Replacement of 5 no. windows & 1 no. glazed door. Pyefield House Farm Dacre as the applicant and took no part in the discussion or vote.
4. The minutes of the meeting held on Tuesday 12 January 2021 were approved; **Chairman to sign.**
5. **Public Statements:** None.
6. **Coronavirus pandemic:**
  - a. It was noted that no emergency decisions had been taken since the last meeting (12 January 2021).
  - b. The Council agreed to respond to a survey by the Yorkshire Local Councils Associations (YLCA) regarding the power to use remote meetings after May 2021. The Council supported the introduction of a power to hold remote meetings on a permanent basis and to hold "hybrid" meetings (meetings involving a mixture of Councillors attending in person and remotely). It was agreed that both were likely to provide more flexibility, inclusivity and continuity (for example in the case of bad weather); **Clerk to submit survey.**
  - c. No further actions were considered necessary.
7. **Planning:**
  - a. **Planning Decisions noted:** None.
  - b. **Planning Applications considered:**

20/05139/FUL Installation of automated prescription collection machine and solid panel surround in place of existing windows to front elevation. Nidderdale Group Practice The Grange Medical Centre Dacre Banks  
NO OBJECTIONS

20/04639/LB Replacement of 5 no. windows & 1 no. glazed door. Pyefield House Farm Dacre  
NO OBJECTIONS

20/05067/AMENDS Realignment of retaining wall alongside access road to units 1-4 Site Of Church Hill Filling Station Dacre Banks  
NO OBJECTIONS

21/00131/FUL Erections of stables, tack and store. Oakroyd Dacre  
NO OBJECTIONS

20/05216/FULMAJ Conversion and extension of Mill Building to form 9 Residential Units, erection of storage building/car port, 11 dwellings, detached garage and other external works including car parking Darley Mill Darley Carr Darley

The Council OBJECTED to this application on the basis that the new scheme does not include any affordable dwellings and does not include any smaller houses (e.g. one or two bedroom houses) within the dwellings added. The development site is located outside of the development limits set out within the Harrogate District Local Plan 2014-2035 and is on an area of land known to be subject to flooding.

COUNCIL OBJECTS

21/00294/FUL Erection of two storey rear extension, alterations to existing dwelling, roof height and fenestration. Temporary siting of static caravan on-site during building works. Lodge Farm Dacre

The Council decided to seek further information regarding the intended use of the static caravan and possible safeguards on the duration of it being on-site, with a view to considering this planning application at its next meeting (9 March 2021); **Clerk to contact the relevant Planning Officer.**

**c. Planning matters update:**

- (i) The Council noted correspondence received from Harrogate Borough Council (HBC) regarding a new Tree Preservation Order covering six sycamore trees at Beech Croft, Dacre introduced provisionally with effect from 8 February 2021. A consultation period is expected to run until 16 March 2021;
- (ii) Clerk confirmed that a request had been received from the applicant for planning application 20/04618/FUL *Conversion of existing barn to a dwelling. Beech Croft Dacre* for a letter of support from the Council in respect of the application; **Clerk to investigate and add to next agenda.**

**8. County and Borough Councillors' Reports:**

Borough Councillor Watson has asked for planning application 20/05216/FULMAJ *Conversion and extension of Mill Building to form 9 Residential Units, erection of storage building/car port, 11 dwellings, detached garage and other external works including car parking Darley Mill Darley Carr Darley* to be considered by the HBC Planning Committee.

A total of 255 local authority property searches were undertaken by HBC in the period 18-24 January 2021. This has reduced the backlog from 36 days to 26 days. HBC is working hard to further reduce this.

Within the Harrogate District, a total of 105 new affordable houses were completed in the three quarters to 31 December 2020. No HBC new build properties have been completed in this period but 19 units intended as short-term accommodation for the homeless are nearing completion.

The HBC draft budget for the year ending 31 March 2022 is due to be considered by at a meeting of the full council on 10 February 2021.

**9. Updates on current issues:**

- a. Both defibrillators were confirmed to be working. There were no problems with electricity or water.
- b. *Damage to Parish Council noticeboard, Dacre Banks*: It was noted that the noticeboard in Dacre Banks has been damaged. This appears to have been by traffic accessing the Church View building site. Clerk has contacted the site manager to ask when the new noticeboard the developer has agreed to purchase will be installed but is yet to receive confirmation. It was agreed that a letter should be sent to C & AJ Marshall Builders Ltd formally noting the damage and seeking an update on the new noticeboard; **Clerk to action.**

- 10. Review of public conveniences:** Clerk confirmed that the Greenhow Fund administrator has advised that redecoration of the public conveniences would not qualify for funding as it is maintenance of an existing facility. It was agreed that alternative sources of grant funding should be explored; **Clerk to action.**

**11. Footpaths and Highways:**

- a. *Dacre to Dacre Banks road safety project*: It was noted that the NYCC Locality Budget contribution to the project from County Councillor Lumley has been received. Gordon Milne, NYCC Highways Improvement Manager, has confirmed that he has been asked to help with many projects funded by the AJ1 Road Safety Fund and that NYCC Highways is currently determining a process to manage the work providing help with these projects; **Clerk to follow up.**
- b. *Heyshaw Road, Heyshaw, gritting request*: NYCC has confirmed that although changes to the current winter road treatment schedule will not be made, the request to grit Heyshaw Road will be included in the review scheduled for September 2021 to consider changes for next winter; **Clerk to follow up in October 2021.**
- c. *Grange Road water leak*: It was noted that NYCC Highways expects the utility company to carry out repairs to the damaged sewage pipe but no timeframe has been given for when the works will be carried out; **Councillor Dales and Clerk to monitor.**

It was noted that feedback on Mrs Fernandes's proactive assistance with this matter has been drafted and will be sent once the matter is concluded; **Clerk to action.**

- d. A letter of thanks from a parishioner for the Council's help in respect of overhanging branches on Cabin Lane, Dacre Banks, was noted. No other footpath and highways issues were discussed.

- 12. Dacre and Hartwith Playing Fields Association (DHPFA):** It was noted that the Clerk of Hartwith cum Winsley Parish Council (Hartwith PC) has confirmed that the constitution of DHPFA will be on the agenda for the Hartwith PC meeting in February 2021 and an update is expected following the meeting; **Clerk to monitor.**

- 13. Dacre and Hartwith Village Hall:** It was noted that HBC Commuted Sums Officer has provided advice to Councillor Kerr regarding its ability to accept a letter of comfort from the Diocese of Leeds (i.e. a letter confirming that it expects the lease to be renewed with effect from 1 January 2025) as part of an application for Commuted Sums funding. It was agreed that this advice should be shared with the Dacre and Hartwith Village Hall Committee to obtain its view; **Councillor Kerr to update at next meeting.**
- 14. Parish Caretaker:** No new tasks for the Parish Caretaker were considered.
- 15. Reports**
- a. *YLCA Harrogate Branch meeting, 8 February 2021:* This meeting confirmed that the two proposals for reorganisation of the North Yorkshire Local Authority structure are being considered by central government and that a consultation on the preferred proposal(s) is expected in June/July 2021. It was noted that delegation of service provision to Parish Councils under any reorganisation would be a decision for each Parish Council to consider.
- The meeting also included a discussion regarding the differing proportion of empty commercial properties in Harrogate, Pateley Bridge, Masham and Knaresborough and on the proposed Killinghall bypass road. The next meeting is planned for 14 June 2021.
- In addition to its ongoing training programme, YLCA is holding a remote conference event 21-22 April 2021 covering a wide range of topics; **Clerk to circulate conference details and draft agenda to Councillors.**
- b. No other meetings or events were noted.
- 16. Finance/Statutory:**
- a. Receipts and payments were noted: Receipts: Honesty Box January £37.47, NYCC Locality Grant £500; Payments: Eon - Electricity Public Conveniences to 18 January 2021 £7.04, Eon - Electricity Kiosk to 18 January 2021 £18.35, RA Ryder - Christmas tree for Dacre Banks village green £50, YLCA - R Brown planning training course £22.50, Came and Company - Insurance renewal to 9 March 2022 £476.85, YLCA - J Kerr appraisals training course £15, Darley and Menwith Parish Council - Share of Clerk online training course costs £49.50, Ian Grayshon re Public Conveniences (Feb) £50.
- b. The money collected from the Honesty Box on 9 February 2021 was confirmed as £12.91; **Clerk to bank.**
- c. The budget to 7 February 2021 was approved.
- d. The appointment of Mr James Carruthers as internal auditor for the financial year ending 31 March 2021 was approved;
- e. The renewal of insurance with AXA/Came & Company to 9 March 2022 at a total cost of £476.85 in line with the existing long-term agreement ending 9 March 2022 was approved.
- f. No other issues were raised by the RFO.
- 17. Correspondence received by the Clerk:**
- a. *HM Land Registry:* A notification of a registration of easements over land owned by Parish Council by Northern Powergrid (Northeast) Plc in Dacre Banks was noted;
- b. *North Yorkshire Police:* Crime report for Dacre Parish to February 2021: It was noted that no report had been received this month.
- c. *North Yorkshire Police:* The planned relocation of Pateley Bridge police station office to the Old Workhouse, King Street, Pateley Bridge from the end of February 2021 was noted.
- 18. Minor Items for Information or Future Agenda:** A request for formal Council feedback on the "A Nidderdale Greenway: Extending the Harrogate and Ripley path to Pateley Bridge and Wath" draft report has been received; **Clerk to add to next agenda.**
- 19. Dates of future meetings:** 9 March; 13 April; 11 May; 8 June (provisional); 13 July (provisional).

*These draft minutes are published subject to approval at the next meeting of the Council*