

# DACRE PARISH COUNCIL

Draft minutes of the meeting of the Council held on  
Tuesday, 11 February 2020 from 7.30pm at the United Reform Schoolroom, Dacre

- 1. Present:** Cllrs J Kerr (Chairman), C White, S Darnbrook, K Johnson, County Cllr S Lumley (part), Borough Cllr Tom Watson (part) and M Pearson (Clerk). No members of the public attended.
- 2. Apologies:** Cllr Brown due to work commitments.
- 3. Declarations of interest and consideration of dispensations:** Cllr White declared a conflict of interest in relation to Planning Application 19/05223/LB *Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre* and took no part in the discussion or vote.
- 4.** The minutes of the meeting held on Tuesday 14 January 2020 were approved.
- 5. Public Statements (Maximum 15 minutes total):** None.
- 6. Planning:**

**a. Planning Decisions** noted:

19/05232/PNA Prior notification of erection of agricultural storage building. - Hallfield House Farm Hall Field House Farm Dacre  
PRIOR APPROVAL NOT REQUIRED

19/04809/DVCON Variation of condition 2 (approved plans) to allow for increase in footprint and lowering of ground floor, enlargement and repositioning of tower, installation of solar panels and 5 no. roof lights, alterations to fenestration, doors and landscaping of planning permission 18/00449/FUL - Erection of building to house distillery vats, gift shop and group workshop space. Harewell House Farm Harewell Lane Dacre Banks  
APPROVED

19/04577/FUL Demolition of garage; Erection of 2 no. dwellinghouses; Conversion of commercial property to dwellinghouse. Church Hill Garage Dacre Banks  
PERMITTED

19/04614/FUL Conversion of garage to form annex, installation of gate and partial removal of boundary wall (amended details submitted 18.12.19). Holme Farm Barn Heyshaw  
PERMITTED

19/04720/FUL Erection of toilet block. Thornthwaite Scout Camp Dacre Pasture Lane Thornthwaite  
PERMITTED

**b. Planning Applications** considered:

20/00105/TPO Lateral reduction (by 2m) with crown thinning and dead wooding to no1 Salix Udensis tree within W1 of Tree Preservation Order 26/2019 - Yorke House Dacre Banks  
NO OBJECTIONS

20/00200/TPO Crown lift (to give 2m ground clearance) and crown thinning (by 5%) to 1 no. Beech (W1) within TPO 26/2019. Yorke House Dacre Banks  
NO OBJECTIONS

20/00157/FUL Conversion of barn to form 1 no. dwelling with associated works and access. Barn To The South Of Beech Croft Dacre

The Council NEITHER OBJECTED TO OR SUPPORTED the Planning Application, but expressed concern regarding the safety of the planned access route from the property onto the B6451.

NEITHER OBJECTS TO OR SUPPORTS

20/00250/CLEUD Certificate of lawfulness for retention of use of caravan structure as permanent dwelling. Newall Hall Farm, The Caravan Foldshaw Lane Dacre  
NO COMMENTS

19/05223/LB Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre  
NO OBJECTIONS

**c. Planning Enforcement** noted:

20/00020/BRPC15 Land Comprising Field At 419648 462236 Cabin Lane Dacre Banks ALLEGED BREACH: 1. Breach of C1 of 15/05687/FULMAJ - alleged development was not begun by 22.11.19. 2. Static + Mobile caravan on site (15/05687/FULMAJ 19/03388/DISCON & 19/04808/DISCON).

20/00050/PR15 Northwoods Farmhouse Dacre ALLEGED BREACH: Erection of building adjacent Public Right Of Way.

**d. Update on other Planning Matters:**

It was noted that the Inspector's Report into the Harrogate District Local Plan has been received by Harrogate Borough Council (HBC) and that the final plan will be presented to Cabinet and Council in early March for a decision to adopt.

**7. County and Borough Cllrs' Reports:**

County Cllr Lumley updated that the North Yorkshire County Council (NYCC) budget for the next financial year (1 April 2020 – 31 March 2021) will be presented to Council on 19 February. In order to manage the budget, cuts to, and the loss of some non-statutory, services are likely. There will be an additional 2% increase to help fund adult social care provision, a service which costs over 50% of the budget of NYCC. Given the increasing cost, closer links with the NHS are being investigated, as is the feasibility of in-house provision by NYCC.

Borough Cllr Watson confirmed that HBC will present its draft budget for the next financial year (1 April 2020 – 31 March 2021) to Council on 12 February. It is expected that spending will need to decrease relative to the current year. Since 2010 HBC has lost access to approximately £8m of Central Government grants. It has been announced that the New Homes Bonus grant will be phased out by the financial year 2023/24.

HBC is part of the Harrogate Street Aid partnership, an initiative to raise money to help people sleeping rough on the streets of Harrogate. Donations can be made in Marks & Spencer, Oxford Street, Harrogate or online at [www.harrogatestreetaid.co.uk](http://www.harrogatestreetaid.co.uk). Over £2,000 of donations have been collected since October.

**8. Updates on current issues**

i) *Proposed closure of Grange Medical Centre:* A response received from the Nidderdale Group Practice (NGP) dated 5 February 2020 was discussed. It was agreed that, as requested by NGP, a copy of the response should be displayed on the Parish Council noticeboards and website; **Clerk to action.**

The Council welcomed confirmation by NGP that further consultation with the public and patients will take place including by way of a new questionnaire. Clarification that the planned closure would not take place in 2020 was also noted.

A response received from Daniel Harry, NYCC Democratic Services and Scrutiny Manager confirmed that NYCC Scrutiny of Health Committee will discuss the planned closure at its Mid Cycle Briefing on 24 July 2020, with a public discussion at committee in either September or December 2020 (to be confirmed). It was agreed that local Parish Councils should be represented at these meetings and that Mr Harry should be contacted to establish how this can be achieved; **Cllr Kerr to investigate.** It was agreed that further liaison with other Parish Councils following confirmation should help coordinate a single response.

Mr Harry also confirmed that there is a planned closure of the Hampsthwaite surgery of the Church Avenue Medical Group based in Harrogate (also to be discussed on 24 July 2020).

ii) *Plans for VE Day Celebration:* It was agreed that the Parish Council would hold an afternoon tea event from 2pm – 5pm on Friday 8 May at Dacre and Hartwith Village Hall, Dacre Banks, to commemorate the 75<sup>th</sup> Anniversary of VE Day; **Cllr White to book Dacre and Hartwith Village Hall.**

Further details of the event (including confirmation of Parish Council contribution) to be provided at the March meeting of the Council; **Clerk to add to March meeting agenda.**

iii) *Request for Police Traffic Enforcement in Dacre Banks:* North Yorkshire Police have agreed to carry out additional traffic speed enforcement checks at the approved site in Dacre Banks, opposite Church Avenue.

iv) Both defibrillators were confirmed to be working.

v) Water and electricity meter checks were made and no problems reported.

**9. New Parish Councillors**

Clerk confirmed that no by-election has been claimed by parishioners and that the two vacant Councillor positions can now be filled by co-option. It was agreed that the process to co-opt should include:

- a leaflet to be prepared advertising the vacancy, providing background regarding the role and inviting expressions of interest (at an estimated cost of £35 for 500 leaflets); **Clerk to draft and arrange printing;**

- delivery of the leaflet to all parishioners; **Councillors and Clerk to action;**
- an update on expressions of interest received at the next Council meeting (10 March); **Cllr Kerr to update;** and
- consideration of eligible candidates and decision by the Council at the April Council meeting (14 April).

#### 10. Footpaths and Highways:

a) Clerk confirmed that NYCC was of the opinion that the drain causing water to leak through the pavement on Grange Road was the responsibility of Yorkshire Water. The Council agreed that assistance should be sought from County Cllr Lumley to try to resolve the issue; **Clerk to action.**

#### 11. Lengthsman/Parish Caretaker:

a) It was agreed that the Parish Caretaker should be asked to inspect and maintain/repair the benches owned by the Council on the corners of the Village Green at Dacre Banks when the weather allows.

#### 12. Reports:

a) *Dacre and Hartwith Playing Fields Association (DHPFA)*: The recent bad weather caused flooding at the playing fields, with water entering the lower floor of the pavilion. Repairs to damage and a deep clean will be necessary.

b) *Hardcastle Trust*: At the meeting on 27 January, a new trustee has been appointed. Relevant returns have been made to the Charities Commission. The next meeting will be in March.

c) *HBC Parish Consultation*: The event, attended by Councillors and Clerks from Parish Councils in the Harrogate District, was attended by Cllr Kerr and Clerk. It was a useful opportunity for questions to be put to HBC Councillors; **Clerk to circulate copies of the questions and written responses provided after the event.**

d) *HBC / Yorkshire Local Councils Association training*: Cllr Kerr and Clerk attended the event provided by HBC. The event included a timely reminder that each Parish Assembly is facilitated by the Parish Council but that the agenda and invitation to the meeting is at the discretion of the Chairman; there was also a general reminder that lawful decisions of Parish Councils can only be taken if the matter is specified on an agenda in advance.

e) *YLCA Harrogate Branch meeting*: Cllr White attended this meeting, which included discussions regarding the YLCA publication (White Rose Update), potential impact of use of private email addresses by Councillors, the YLCA internal audit service and the launch of the new YLCA website; **Clerk to circulate log-in details to Councillors.** The next meeting is June.

#### 13. Finance/Statutory:

a. Receipts and payments were noted as follows: Receipts: Honesty Box January £34.62; Payments: RA Ryder - Christmas tree for Village Green £40.00; Eon - Kiosk electricity to 14 January 2020 £13.91; Brooks Electrical - Electrics Work Public Conveniences £576.00; Eon - Public conveniences electricity to 18 Jan 2020 £12.62; Ian Grayshon re public conveniences (Feb) £43.34; J Kerr - Travel expenses £21.06; Came & Company - Insurance renewal £464.42; J Todd & Sons Toilet rolls January 2020 £2.50; Clerk - Admin and travel expenses £25.62; Caretaker – Repair of playground fence £115; Caretaker – Repair of Multiplay at playground £185.

b. Money from Honesty Box as of 11 February 2020 was noted as £31.05.

c. The budget to 9 February was approved.

d. It was agreed that Mr Jim Carruthers would be reappointed as internal auditor for the year ending 31 March 2020.

e. Renewal of the insurance policy with Came & Company / Axa was agreed at a premium of £464.42 (the current premium of £452.35 for the year ending 9 March 2020 indexed in accordance with the long-term agreement put in place in 2019); **Clerk to action.**

f. The 50% contribution towards Clerk's subscription to the Society of Local Council Clerks for the year to 28 February 2021 was approved (£54.50 based on £109 total cost shared with Darley and Menwith Parish Council); **Clerk to action.**

g. It was agreed that a salt bin for the corner of Grange Road and B6451 at an approximate cost of £60 + VAT. Borough Cllr Watson kindly agreed to help Clerk to action.

h. Clerk confirmed that a VAT claim had been submitted for the period of 12 months ending 31 January 2020.

#### 15. Correspondence:

a *Planning Enforcement 19/00694/BRPC15 Land Adjacent To Yorke House Dacre Banks ALLEGED BREACH: Breach of planning Condition 7 of 19/01573/FUL which stated "The primary access serving Yorke House shall*

*not be used to serve the dwelling, hereby approved.*": A parishioner asked that the Council to note that there is an ongoing dispute concerning access from Yorke House to the B6451 over an alleged right of way, that this is being addressed by lawyers working with the Land Registry and that a decision is expected no later than April 2020.

*b. Nidderdale AONB: International Dark Skies Reserve Application:* Nidderdale Area of Outstanding Beauty and the Yorkshire Dales National Park Authority are in the process of applying for International Dark Skies Reserve status. Further information will be provided, following which the support of the Council in respect of the application will be requested; **Clerk to monitor.**

*c. Yorkshire Local Councils Association: Launch of new website:* YLCA has launched a new website which Councillors can access; **Clerk to circulate log-in details.**

*d. HBC County Lines Parish Briefing:* Councillors agreed that it would be useful to attend a briefing on how "County Lines" drug dealing affects North Yorkshire and the local district; **Clerk to respond to HBC.**

**16. Minor Items for Information or Future Agenda:** To consider improvements to the drain on the B6451 near Dacre and Hartwith Playing Fields to reduce impact of flooding; **Clerk to add to next agenda.**

**17. Circulation papers:** None.

**18. Dates of future meetings:** 10 March; 14 April (with Parish Assembly); 12 May (with Annual Meeting); 9 June.

*These draft minutes are published subject to approval at the next meeting of the Council*

# DACRE PARISH COUNCIL

Draft minutes of the meeting of the Council held on  
Tuesday, 11 February 2020 from 7.30pm at the United Reform Schoolroom, Dacre

1. **Present:** Cllrs J Kerr (Chairman), C White, S Darnbrook, K Johnson, County Cllr S Lumley (part), Borough Cllr Tom Watson (part) and M Pearson (Clerk). No members of the public attended.
2. **Apologies:** Cllr Brown due to work commitments.
3. **Declarations of interest and consideration of dispensations:** Cllr White declared a conflict of interest in relation to Planning Application 19/05223/LB *Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre* and took no part in the discussion or vote.
4. The minutes of the meeting held on Tuesday 14 January 2020 were approved.
5. **Public Statements (Maximum 15 minutes total):** None.
6. **Planning:**

**a. Planning Decisions** noted:

19/05232/PNA Prior notification of erection of agricultural storage building. - Hallfield House Farm Hall Field House Farm Dacre  
PRIOR APPROVAL NOT REQUIRED

19/04809/DVCON Variation of condition 2 (approved plans) to allow for increase in footprint and lowering of ground floor, enlargement and repositioning of tower, installation of solar panels and 5 no. roof lights, alterations to fenestration, doors and landscaping of planning permission 18/00449/FUL - Erection of building to house distillery vats, gift shop and group workshop space. Harewell House Farm Harewell Lane Dacre Banks  
APPROVED

19/04577/FUL Demolition of garage; Erection of 2 no. dwellinghouses; Conversion of commercial property to dwellinghouse. Church Hill Garage Dacre Banks  
PERMITTED

19/04614/FUL Conversion of garage to form annex, installation of gate and partial removal of boundary wall (amended details submitted 18.12.19). Holme Farm Barn Heyshaw  
PERMITTED

19/04720/FUL Erection of toilet block. Thornthwaite Scout Camp Dacre Pasture Lane Thornthwaite  
PERMITTED

**b. Planning Applications** considered:

20/00105/TPO Lateral reduction (by 2m) with crown thinning and dead wooding to no1 Salix Udensis tree within W1 of Tree Preservation Order 26/2019 - Yorke House Dacre Banks  
NO OBJECTIONS

20/00200/TPO Crown lift (to give 2m ground clearance) and crown thinning (by 5%) to 1 no. Beech (W1) within TPO 26/2019. Yorke House Dacre Banks  
NO OBJECTIONS

20/00157/FUL Conversion of barn to form 1 no. dwelling with associated works and access. Barn To The South Of Beech Croft Dacre

The Council NEITHER OBJECTED TO OR SUPPORTED the Planning Application, but expressed concern regarding the safety of the planned access route from the property onto the B6451.

NEITHER OBJECTS TO OR SUPPORTS

20/00250/CLEUD Certificate of lawfulness for retention of use of caravan structure as permanent dwelling. Newall Hall Farm, The Caravan Foldshaw Lane Dacre  
NO COMMENTS

19/05223/LB Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre  
NO OBJECTIONS

**c. Planning Enforcement** noted:

20/00020/BRPC15 Land Comprising Field At 419648 462236 Cabin Lane Dacre Banks ALLEGED BREACH: 1. Breach of C1 of 15/05687/FULMAJ - alleged development was not begun by 22.11.19. 2. Static + Mobile caravan on site (15/05687/FULMAJ 19/03388/DISCON & 19/04808/DISCON).

20/00050/PR15 Northwoods Farmhouse Dacre ALLEGED BREACH: Erection of building adjacent Public Right Of Way.

**d. Update on other Planning Matters:**

It was noted that the Inspector's Report into the Harrogate District Local Plan has been received by Harrogate Borough Council (HBC) and that the final plan will be presented to Cabinet and Council in early March for a decision to adopt.

**7. County and Borough Cllrs' Reports:**

County Cllr Lumley updated that the North Yorkshire County Council (NYCC) budget for the next financial year (1 April 2020 – 31 March 2021) will be presented to Council on 19 February. In order to manage the budget, cuts to, and the loss of some non-statutory, services are likely. There will be an additional 2% increase to help fund adult social care provision, a service which costs over 50% of the budget of NYCC. Given the increasing cost, closer links with the NHS are being investigated, as is the feasibility of in-house provision by NYCC.

Borough Cllr Watson confirmed that HBC will present its draft budget for the next financial year (1 April 2020 – 31 March 2021) to Council on 12 February. It is expected that spending will need to decrease relative to the current year. Since 2010 HBC has lost access to approximately £8m of Central Government grants. It has been announced that the New Homes Bonus grant will be phased out by the financial year 2023/24.

HBC is part of the Harrogate Street Aid partnership, an initiative to raise money to help people sleeping rough on the streets of Harrogate. Donations can be made in Marks & Spencer, Oxford Street, Harrogate or online at [www.harrogatestreetaid.co.uk](http://www.harrogatestreetaid.co.uk). Over £2,000 of donations have been collected since October.

**8. Updates on current issues**

i) *Proposed closure of Grange Medical Centre:* A response received from the Nidderdale Group Practice (NGP) dated 5 February 2020 was discussed. It was agreed that, as requested by NGP, a copy of the response should be displayed on the Parish Council noticeboards and website; **Clerk to action.**

The Council welcomed confirmation by NGP that further consultation with the public and patients will take place including by way of a new questionnaire. Clarification that the planned closure would not take place in 2020 was also noted.

A response received from Daniel Harry, NYCC Democratic Services and Scrutiny Manager confirmed that NYCC Scrutiny of Health Committee will discuss the planned closure at its Mid Cycle Briefing on 24 July 2020, with a public discussion at committee in either September or December 2020 (to be confirmed). It was agreed that local Parish Councils should be represented at these meetings and that Mr Harry should be contacted to establish how this can be achieved; **Cllr Kerr to investigate.** It was agreed that further liaison with other Parish Councils following confirmation should help coordinate a single response.

Mr Harry also confirmed that there is a planned closure of the Hampsthwaite surgery of the Church Avenue Medical Group based in Harrogate (also to be discussed on 24 July 2020).

ii) *Plans for VE Day Celebration:* It was agreed that the Parish Council would hold an afternoon tea event from 2pm – 5pm on Friday 8 May at Dacre and Hartwith Village Hall, Dacre Banks, to commemorate the 75<sup>th</sup> Anniversary of VE Day; **Cllr White to book Dacre and Hartwith Village Hall.**

Further details of the event (including confirmation of Parish Council contribution) to be provided at the March meeting of the Council; **Clerk to add to March meeting agenda.**

iii) *Request for Police Traffic Enforcement in Dacre Banks:* North Yorkshire Police have agreed to carry out additional traffic speed enforcement checks at the approved site in Dacre Banks, opposite Church Avenue.

iv) Both defibrillators were confirmed to be working.

v) Water and electricity meter checks were made and no problems reported.

**9. New Parish Councillors**

Clerk confirmed that no by-election has been claimed by parishioners and that the two vacant Councillor positions can now be filled by co-option. It was agreed that the process to co-opt should include:

- a leaflet to be prepared advertising the vacancy, providing background regarding the role and inviting expressions of interest (at an estimated cost of £35 for 500 leaflets); **Clerk to draft and arrange printing;**

- delivery of the leaflet to all parishioners; **Councillors and Clerk to action;**
- an update on expressions of interest received at the next Council meeting (10 March); **Cllr Kerr to update;** and
- consideration of eligible candidates and decision by the Council at the April Council meeting (14 April).

#### 10. Footpaths and Highways:

a) Clerk confirmed that NYCC was of the opinion that the drain causing water to leak through the pavement on Grange Road was the responsibility of Yorkshire Water. The Council agreed that assistance should be sought from County Cllr Lumley to try to resolve the issue; **Clerk to action.**

#### 11. Lengthsman/Parish Caretaker:

a) It was agreed that the Parish Caretaker should be asked to inspect and maintain/repair the benches owned by the Council on the corners of the Village Green at Dacre Banks when the weather allows.

#### 12. Reports:

a) *Dacre and Hartwith Playing Fields Association (DHPFA)*: The recent bad weather caused flooding at the playing fields, with water entering the lower floor of the pavilion. Repairs to damage and a deep clean will be necessary.

b) *Hardcastle Trust*: At the meeting on 27 January, a new trustee has been appointed. Relevant returns have been made to the Charities Commission. The next meeting will be in March.

c) *HBC Parish Consultation*: The event, attended by Councillors and Clerks from Parish Councils in the Harrogate District, was attended by Cllr Kerr and Clerk. It was a useful opportunity for questions to be put to HBC Councillors; **Clerk to circulate copies of the questions and written responses provided after the event.**

d) *HBC / Yorkshire Local Councils Association training*: Cllr Kerr and Clerk attended the event provided by HBC. The event included a timely reminder that each Parish Assembly is facilitated by the Parish Council but that the agenda and invitation to the meeting is at the discretion of the Chairman; there was also a general reminder that lawful decisions of Parish Councils can only be taken if the matter is specified on an agenda in advance.

e) *YLCA Harrogate Branch meeting*: Cllr White attended this meeting, which included discussions regarding the YLCA publication (White Rose Update), potential impact of use of private email addresses by Councillors, the YLCA internal audit service and the launch of the new YLCA website; **Clerk to circulate log-in details to Councillors.** The next meeting is June.

#### 13. Finance/Statutory:

a. Receipts and payments were noted as follows: Receipts: Honesty Box January £34.62; Payments: RA Ryder - Christmas tree for Village Green £40.00; Eon - Kiosk electricity to 14 January 2020 £13.91; Brooks Electrical - Electrics Work Public Conveniences £576.00; Eon - Public conveniences electricity to 18 Jan 2020 £12.62; Ian Grayshon re public conveniences (Feb) £43.34; J Kerr - Travel expenses £21.06; Came & Company - Insurance renewal £464.42; J Todd & Sons Toilet rolls January 2020 £2.50; Clerk - Admin and travel expenses £25.62; Caretaker – Repair of playground fence £115; Caretaker – Repair of Multiplay at playground £185.

b. Money from Honesty Box as of 11 February 2020 was noted as £31.05.

c. The budget to 9 February was approved.

d. It was agreed that Mr Jim Carruthers would be reappointed as internal auditor for the year ending 31 March 2020.

e. Renewal of the insurance policy with Came & Company / Axa was agreed at a premium of £464.42 (the current premium of £452.35 for the year ending 9 March 2020 indexed in accordance with the long-term agreement put in place in 2019); **Clerk to action.**

f. The 50% contribution towards Clerk's subscription to the Society of Local Council Clerks for the year to 28 February 2021 was approved (£54.50 based on £109 total cost shared with Darley and Menwith Parish Council); **Clerk to action.**

g. It was agreed that a salt bin for the corner of Grange Road and B6451 at an approximate cost of £60 + VAT. Borough Cllr Watson kindly agreed to help Clerk to action.

h. Clerk confirmed that a VAT claim had been submitted for the period of 12 months ending 31 January 2020.

#### 15. Correspondence:

a *Planning Enforcement 19/00694/BRPC15 Land Adjacent To Yorke House Dacre Banks ALLEGED BREACH: Breach of planning Condition 7 of 19/01573/FUL which stated "The primary access serving Yorke House shall*

*not be used to serve the dwelling, hereby approved.*": A parishioner asked that the Council to note that there is an ongoing dispute concerning access from Yorke House to the B6451 over an alleged right of way, that this is being addressed by lawyers working with the Land Registry and that a decision is expected no later than April 2020.

*b. Nidderdale AONB: International Dark Skies Reserve Application:* Nidderdale Area of Outstanding Beauty and the Yorkshire Dales National Park Authority are in the process of applying for International Dark Skies Reserve status. Further information will be provided, following which the support of the Council in respect of the application will be requested; **Clerk to monitor.**

*c. Yorkshire Local Councils Association: Launch of new website:* YLCA has launched a new website which Councillors can access; **Clerk to circulate log-in details.**

*d. HBC County Lines Parish Briefing:* Councillors agreed that it would be useful to attend a briefing on how "County Lines" drug dealing affects North Yorkshire and the local district; **Clerk to respond to HBC.**

**16. Minor Items for Information or Future Agenda:** To consider improvements to the drain on the B6451 near Dacre and Hartwith Playing Fields to reduce impact of flooding; **Clerk to add to next agenda.**

**17. Circulation papers:** None.

**18. Dates of future meetings:** 10 March; 14 April (with Parish Assembly); 12 May (with Annual Meeting); 9 June.

*These draft minutes are published subject to approval at the next meeting of the Council*



# DACRE PARISH COUNCIL

Draft minutes of the meeting of the Council held on  
Tuesday, 11 February 2020 from 7.30pm at the United Reform Schoolroom, Dacre

- 1. Present:** Cllrs J Kerr (Chairman), C White, S Darnbrook, K Johnson, County Cllr S Lumley (part), Borough Cllr Tom Watson (part) and M Pearson (Clerk). No members of the public attended.
- 2. Apologies:** Cllr Brown due to work commitments.
- 3. Declarations of interest and consideration of dispensations:** Cllr White declared a conflict of interest in relation to Planning Application 19/05223/LB *Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre* and took no part in the discussion or vote.
- 4.** The minutes of the meeting held on Tuesday 14 January 2020 were approved.
- 5. Public Statements (Maximum 15 minutes total):** None.
- 6. Planning:**

**a. Planning Decisions** noted:

19/05232/PNA Prior notification of erection of agricultural storage building. - Hallfield House Farm Hall Field House Farm Dacre  
PRIOR APPROVAL NOT REQUIRED

19/04809/DVCON Variation of condition 2 (approved plans) to allow for increase in footprint and lowering of ground floor, enlargement and repositioning of tower, installation of solar panels and 5 no. roof lights, alterations to fenestration, doors and landscaping of planning permission 18/00449/FUL - Erection of building to house distillery vats, gift shop and group workshop space. Harewell House Farm Harewell Lane Dacre Banks  
APPROVED

19/04577/FUL Demolition of garage; Erection of 2 no. dwellinghouses; Conversion of commercial property to dwellinghouse. Church Hill Garage Dacre Banks  
PERMITTED

19/04614/FUL Conversion of garage to form annex, installation of gate and partial removal of boundary wall (amended details submitted 18.12.19). Holme Farm Barn Heyshaw  
PERMITTED

19/04720/FUL Erection of toilet block. Thornthwaite Scout Camp Dacre Pasture Lane Thornthwaite  
PERMITTED

**b. Planning Applications** considered:

20/00105/TPO Lateral reduction (by 2m) with crown thinning and dead wooding to no1 Salix Udensis tree within W1 of Tree Preservation Order 26/2019 - Yorke House Dacre Banks  
NO OBJECTIONS

20/00200/TPO Crown lift (to give 2m ground clearance) and crown thinning (by 5%) to 1 no. Beech (W1) within TPO 26/2019. Yorke House Dacre Banks  
NO OBJECTIONS

20/00157/FUL Conversion of barn to form 1 no. dwelling with associated works and access. Barn To The South Of Beech Croft Dacre

The Council NEITHER OBJECTED TO OR SUPPORTED the Planning Application, but expressed concern regarding the safety of the planned access route from the property onto the B6451.

NEITHER OBJECTS TO OR SUPPORTS

20/00250/CLEUD Certificate of lawfulness for retention of use of caravan structure as permanent dwelling. Newall Hall Farm, The Caravan Foldshaw Lane Dacre  
NO COMMENTS

19/05223/LB Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre  
NO OBJECTIONS

**c. Planning Enforcement** noted:

20/00020/BRPC15 Land Comprising Field At 419648 462236 Cabin Lane Dacre Banks ALLEGED BREACH: 1. Breach of C1 of 15/05687/FULMAJ - alleged development was not begun by 22.11.19. 2. Static + Mobile caravan on site (15/05687/FULMAJ 19/03388/DISCON & 19/04808/DISCON).

20/00050/PR15 Northwoods Farmhouse Dacre ALLEGED BREACH: Erection of building adjacent Public Right Of Way.

**d. Update on other Planning Matters:**

It was noted that the Inspector's Report into the Harrogate District Local Plan has been received by Harrogate Borough Council (HBC) and that the final plan will be presented to Cabinet and Council in early March for a decision to adopt.

**7. County and Borough Cllrs' Reports:**

County Cllr Lumley updated that the North Yorkshire County Council (NYCC) budget for the next financial year (1 April 2020 – 31 March 2021) will be presented to Council on 19 February. In order to manage the budget, cuts to, and the loss of some non-statutory, services are likely. There will be an additional 2% increase to help fund adult social care provision, a service which costs over 50% of the budget of NYCC. Given the increasing cost, closer links with the NHS are being investigated, as is the feasibility of in-house provision by NYCC.

Borough Cllr Watson confirmed that HBC will present its draft budget for the next financial year (1 April 2020 – 31 March 2021) to Council on 12 February. It is expected that spending will need to decrease relative to the current year. Since 2010 HBC has lost access to approximately £8m of Central Government grants. It has been announced that the New Homes Bonus grant will be phased out by the financial year 2023/24.

HBC is part of the Harrogate Street Aid partnership, an initiative to raise money to help people sleeping rough on the streets of Harrogate. Donations can be made in Marks & Spencer, Oxford Street, Harrogate or online at [www.harrogatestreetaid.co.uk](http://www.harrogatestreetaid.co.uk). Over £2,000 of donations have been collected since October.

**8. Updates on current issues**

i) *Proposed closure of Grange Medical Centre:* A response received from the Nidderdale Group Practice (NGP) dated 5 February 2020 was discussed. It was agreed that, as requested by NGP, a copy of the response should be displayed on the Parish Council noticeboards and website; **Clerk to action.**

The Council welcomed confirmation by NGP that further consultation with the public and patients will take place including by way of a new questionnaire. Clarification that the planned closure would not take place in 2020 was also noted.

A response received from Daniel Harry, NYCC Democratic Services and Scrutiny Manager confirmed that NYCC Scrutiny of Health Committee will discuss the planned closure at its Mid Cycle Briefing on 24 July 2020, with a public discussion at committee in either September or December 2020 (to be confirmed). It was agreed that local Parish Councils should be represented at these meetings and that Mr Harry should be contacted to establish how this can be achieved; **Cllr Kerr to investigate.** It was agreed that further liaison with other Parish Councils following confirmation should help coordinate a single response.

Mr Harry also confirmed that there is a planned closure of the Hampsthwaite surgery of the Church Avenue Medical Group based in Harrogate (also to be discussed on 24 July 2020).

ii) *Plans for VE Day Celebration:* It was agreed that the Parish Council would hold an afternoon tea event from 2pm – 5pm on Friday 8 May at Dacre and Hartwith Village Hall, Dacre Banks, to commemorate the 75<sup>th</sup> Anniversary of VE Day; **Cllr White to book Dacre and Hartwith Village Hall.**

Further details of the event (including confirmation of Parish Council contribution) to be provided at the March meeting of the Council; **Clerk to add to March meeting agenda.**

iii) *Request for Police Traffic Enforcement in Dacre Banks:* North Yorkshire Police have agreed to carry out additional traffic speed enforcement checks at the approved site in Dacre Banks, opposite Church Avenue.

iv) Both defibrillators were confirmed to be working.

v) Water and electricity meter checks were made and no problems reported.

**9. New Parish Councillors**

Clerk confirmed that no by-election has been claimed by parishioners and that the two vacant Councillor positions can now be filled by co-option. It was agreed that the process to co-opt should include:

- a leaflet to be prepared advertising the vacancy, providing background regarding the role and inviting expressions of interest (at an estimated cost of £35 for 500 leaflets); **Clerk to draft and arrange printing;**

- delivery of the leaflet to all parishioners; **Councillors and Clerk to action;**
- an update on expressions of interest received at the next Council meeting (10 March); **Cllr Kerr to update;** and
- consideration of eligible candidates and decision by the Council at the April Council meeting (14 April).

#### 10. Footpaths and Highways:

a) Clerk confirmed that NYCC was of the opinion that the drain causing water to leak through the pavement on Grange Road was the responsibility of Yorkshire Water. The Council agreed that assistance should be sought from County Cllr Lumley to try to resolve the issue; **Clerk to action.**

#### 11. Lengthsman/Parish Caretaker:

a) It was agreed that the Parish Caretaker should be asked to inspect and maintain/repair the benches owned by the Council on the corners of the Village Green at Dacre Banks when the weather allows.

#### 12. Reports:

a) *Dacre and Hartwith Playing Fields Association (DHPFA)*: The recent bad weather caused flooding at the playing fields, with water entering the lower floor of the pavilion. Repairs to damage and a deep clean will be necessary.

b) *Hardcastle Trust*: At the meeting on 27 January, a new trustee has been appointed. Relevant returns have been made to the Charities Commission. The next meeting will be in March.

c) *HBC Parish Consultation*: The event, attended by Councillors and Clerks from Parish Councils in the Harrogate District, was attended by Cllr Kerr and Clerk. It was a useful opportunity for questions to be put to HBC Councillors; **Clerk to circulate copies of the questions and written responses provided after the event.**

d) *HBC / Yorkshire Local Councils Association training*: Cllr Kerr and Clerk attended the event provided by HBC. The event included a timely reminder that each Parish Assembly is facilitated by the Parish Council but that the agenda and invitation to the meeting is at the discretion of the Chairman; there was also a general reminder that lawful decisions of Parish Councils can only be taken if the matter is specified on an agenda in advance.

e) *YLCA Harrogate Branch meeting*: Cllr White attended this meeting, which included discussions regarding the YLCA publication (White Rose Update), potential impact of use of private email addresses by Councillors, the YLCA internal audit service and the launch of the new YLCA website; **Clerk to circulate log-in details to Councillors.** The next meeting is June.

#### 13. Finance/Statutory:

a. Receipts and payments were noted as follows: Receipts: Honesty Box January £34.62; Payments: RA Ryder - Christmas tree for Village Green £40.00; Eon - Kiosk electricity to 14 January 2020 £13.91; Brooks Electrical - Electrics Work Public Conveniences £576.00; Eon - Public conveniences electricity to 18 Jan 2020 £12.62; Ian Grayshon re public conveniences (Feb) £43.34; J Kerr - Travel expenses £21.06; Came & Company - Insurance renewal £464.42; J Todd & Sons Toilet rolls January 2020 £2.50; Clerk - Admin and travel expenses £25.62; Caretaker – Repair of playground fence £115; Caretaker – Repair of Multiplay at playground £185.

b. Money from Honesty Box as of 11 February 2020 was noted as £31.05.

c. The budget to 9 February was approved.

d. It was agreed that Mr Jim Carruthers would be reappointed as internal auditor for the year ending 31 March 2020.

e. Renewal of the insurance policy with Came & Company / Axa was agreed at a premium of £464.42 (the current premium of £452.35 for the year ending 9 March 2020 indexed in accordance with the long-term agreement put in place in 2019); **Clerk to action.**

f. The 50% contribution towards Clerk's subscription to the Society of Local Council Clerks for the year to 28 February 2021 was approved (£54.50 based on £109 total cost shared with Darley and Menwith Parish Council); **Clerk to action.**

g. It was agreed that a salt bin for the corner of Grange Road and B6451 at an approximate cost of £60 + VAT. Borough Cllr Watson kindly agreed to help Clerk to action.

h. Clerk confirmed that a VAT claim had been submitted for the period of 12 months ending 31 January 2020.

#### 15. Correspondence:

a *Planning Enforcement 19/00694/BRPC15 Land Adjacent To Yorke House Dacre Banks ALLEGED BREACH: Breach of planning Condition 7 of 19/01573/FUL which stated "The primary access serving Yorke House shall*

*not be used to serve the dwelling, hereby approved.*": A parishioner asked that the Council to note that there is an ongoing dispute concerning access from Yorke House to the B6451 over an alleged right of way, that this is being addressed by lawyers working with the Land Registry and that a decision is expected no later than April 2020.

*b. Nidderdale AONB: International Dark Skies Reserve Application:* Nidderdale Area of Outstanding Beauty and the Yorkshire Dales National Park Authority are in the process of applying for International Dark Skies Reserve status. Further information will be provided, following which the support of the Council in respect of the application will be requested; **Clerk to monitor.**

*c. Yorkshire Local Councils Association: Launch of new website:* YLCA has launched a new website which Councillors can access; **Clerk to circulate log-in details.**

*d. HBC County Lines Parish Briefing:* Councillors agreed that it would be useful to attend a briefing on how "County Lines" drug dealing affects North Yorkshire and the local district; **Clerk to respond to HBC.**

**16. Minor Items for Information or Future Agenda:** To consider improvements to the drain on the B6451 near Dacre and Hartwith Playing Fields to reduce impact of flooding; **Clerk to add to next agenda.**

**17. Circulation papers:** None.

**18. Dates of future meetings:** 10 March; 14 April (with Parish Assembly); 12 May (with Annual Meeting); 9 June.

*These draft minutes are published subject to approval at the next meeting of the Council*

# DACRE PARISH COUNCIL

Draft minutes of the meeting of the Council held on  
Tuesday, 11 February 2020 from 7.30pm at the United Reform Schoolroom, Dacre

1. **Present:** Cllrs J Kerr (Chairman), C White, S Darnbrook, K Johnson, County Cllr S Lumley (part), Borough Cllr Tom Watson (part) and M Pearson (Clerk). No members of the public attended.
2. **Apologies:** Cllr Brown due to work commitments.
3. **Declarations of interest and consideration of dispensations:** Cllr White declared a conflict of interest in relation to Planning Application 19/05223/LB *Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre* and took no part in the discussion or vote.
4. The minutes of the meeting held on Tuesday 14 January 2020 were approved.
5. **Public Statements (Maximum 15 minutes total):** None.
6. **Planning:**

**a. Planning Decisions** noted:

19/05232/PNA Prior notification of erection of agricultural storage building. - Hallfield House Farm Hall Field House Farm Dacre  
PRIOR APPROVAL NOT REQUIRED

19/04809/DVCON Variation of condition 2 (approved plans) to allow for increase in footprint and lowering of ground floor, enlargement and repositioning of tower, installation of solar panels and 5 no. roof lights, alterations to fenestration, doors and landscaping of planning permission 18/00449/FUL - Erection of building to house distillery vats, gift shop and group workshop space. Harewell House Farm Harewell Lane Dacre Banks  
APPROVED

19/04577/FUL Demolition of garage; Erection of 2 no. dwellinghouses; Conversion of commercial property to dwellinghouse. Church Hill Garage Dacre Banks  
PERMITTED

19/04614/FUL Conversion of garage to form annex, installation of gate and partial removal of boundary wall (amended details submitted 18.12.19). Holme Farm Barn Heyshaw  
PERMITTED

19/04720/FUL Erection of toilet block. Thornthwaite Scout Camp Dacre Pasture Lane Thornthwaite  
PERMITTED

**b. Planning Applications** considered:

20/00105/TPO Lateral reduction (by 2m) with crown thinning and dead wooding to no1 Salix Udensis tree within W1 of Tree Preservation Order 26/2019 - Yorke House Dacre Banks  
NO OBJECTIONS

20/00200/TPO Crown lift (to give 2m ground clearance) and crown thinning (by 5%) to 1 no. Beech (W1) within TPO 26/2019. Yorke House Dacre Banks  
NO OBJECTIONS

20/00157/FUL Conversion of barn to form 1 no. dwelling with associated works and access. Barn To The South Of Beech Croft Dacre

The Council NEITHER OBJECTED TO OR SUPPORTED the Planning Application, but expressed concern regarding the safety of the planned access route from the property onto the B6451.

NEITHER OBJECTS TO OR SUPPORTS

20/00250/CLEUD Certificate of lawfulness for retention of use of caravan structure as permanent dwelling. Newall Hall Farm, The Caravan Foldshaw Lane Dacre  
NO COMMENTS

19/05223/LB Listed building consent for the replacement of all windows and doors. Pyefield House Farm Dacre  
NO OBJECTIONS

**c. Planning Enforcement** noted:

20/00020/BRPC15 Land Comprising Field At 419648 462236 Cabin Lane Dacre Banks ALLEGED BREACH: 1. Breach of C1 of 15/05687/FULMAJ - alleged development was not begun by 22.11.19. 2. Static + Mobile caravan on site (15/05687/FULMAJ 19/03388/DISCON & 19/04808/DISCON).

20/00050/PR15 Northwoods Farmhouse Dacre ALLEGED BREACH: Erection of building adjacent Public Right Of Way.

**d. Update on other Planning Matters:**

It was noted that the Inspector's Report into the Harrogate District Local Plan has been received by Harrogate Borough Council (HBC) and that the final plan will be presented to Cabinet and Council in early March for a decision to adopt.

**7. County and Borough Cllrs' Reports:**

County Cllr Lumley updated that the North Yorkshire County Council (NYCC) budget for the next financial year (1 April 2020 – 31 March 2021) will be presented to Council on 19 February. In order to manage the budget, cuts to, and the loss of some non-statutory, services are likely. There will be an additional 2% increase to help fund adult social care provision, a service which costs over 50% of the budget of NYCC. Given the increasing cost, closer links with the NHS are being investigated, as is the feasibility of in-house provision by NYCC.

Borough Cllr Watson confirmed that HBC will present its draft budget for the next financial year (1 April 2020 – 31 March 2021) to Council on 12 February. It is expected that spending will need to decrease relative to the current year. Since 2010 HBC has lost access to approximately £8m of Central Government grants. It has been announced that the New Homes Bonus grant will be phased out by the financial year 2023/24.

HBC is part of the Harrogate Street Aid partnership, an initiative to raise money to help people sleeping rough on the streets of Harrogate. Donations can be made in Marks & Spencer, Oxford Street, Harrogate or online at [www.harrogatestreetaid.co.uk](http://www.harrogatestreetaid.co.uk). Over £2,000 of donations have been collected since October.

**8. Updates on current issues**

i) *Proposed closure of Grange Medical Centre:* A response received from the Nidderdale Group Practice (NGP) dated 5 February 2020 was discussed. It was agreed that, as requested by NGP, a copy of the response should be displayed on the Parish Council noticeboards and website; **Clerk to action.**

The Council welcomed confirmation by NGP that further consultation with the public and patients will take place including by way of a new questionnaire. Clarification that the planned closure would not take place in 2020 was also noted.

A response received from Daniel Harry, NYCC Democratic Services and Scrutiny Manager confirmed that NYCC Scrutiny of Health Committee will discuss the planned closure at its Mid Cycle Briefing on 24 July 2020, with a public discussion at committee in either September or December 2020 (to be confirmed). It was agreed that local Parish Councils should be represented at these meetings and that Mr Harry should be contacted to establish how this can be achieved; **Cllr Kerr to investigate.** It was agreed that further liaison with other Parish Councils following confirmation should help coordinate a single response.

Mr Harry also confirmed that there is a planned closure of the Hampsthwaite surgery of the Church Avenue Medical Group based in Harrogate (also to be discussed on 24 July 2020).

ii) *Plans for VE Day Celebration:* It was agreed that the Parish Council would hold an afternoon tea event from 2pm – 5pm on Friday 8 May at Dacre and Hartwith Village Hall, Dacre Banks, to commemorate the 75<sup>th</sup> Anniversary of VE Day; **Cllr White to book Dacre and Hartwith Village Hall.**

Further details of the event (including confirmation of Parish Council contribution) to be provided at the March meeting of the Council; **Clerk to add to March meeting agenda.**

iii) *Request for Police Traffic Enforcement in Dacre Banks:* North Yorkshire Police have agreed to carry out additional traffic speed enforcement checks at the approved site in Dacre Banks, opposite Church Avenue.

iv) Both defibrillators were confirmed to be working.

v) Water and electricity meter checks were made and no problems reported.

**9. New Parish Councillors**

Clerk confirmed that no by-election has been claimed by parishioners and that the two vacant Councillor positions can now be filled by co-option. It was agreed that the process to co-opt should include:

- a leaflet to be prepared advertising the vacancy, providing background regarding the role and inviting expressions of interest (at an estimated cost of £35 for 500 leaflets); **Clerk to draft and arrange printing;**

- delivery of the leaflet to all parishioners; **Councillors and Clerk to action;**
- an update on expressions of interest received at the next Council meeting (10 March); **Cllr Kerr to update;** and
- consideration of eligible candidates and decision by the Council at the April Council meeting (14 April).

#### 10. Footpaths and Highways:

a) Clerk confirmed that NYCC was of the opinion that the drain causing water to leak through the pavement on Grange Road was the responsibility of Yorkshire Water. The Council agreed that assistance should be sought from County Cllr Lumley to try to resolve the issue; **Clerk to action.**

#### 11. Lengthsman/Parish Caretaker:

a) It was agreed that the Parish Caretaker should be asked to inspect and maintain/repair the benches owned by the Council on the corners of the Village Green at Dacre Banks when the weather allows.

#### 12. Reports:

a) *Dacre and Hartwith Playing Fields Association (DHPFA)*: The recent bad weather caused flooding at the playing fields, with water entering the lower floor of the pavilion. Repairs to damage and a deep clean will be necessary.

b) *Hardcastle Trust*: At the meeting on 27 January, a new trustee has been appointed. Relevant returns have been made to the Charities Commission. The next meeting will be in March.

c) *HBC Parish Consultation*: The event, attended by Councillors and Clerks from Parish Councils in the Harrogate District, was attended by Cllr Kerr and Clerk. It was a useful opportunity for questions to be put to HBC Councillors; **Clerk to circulate copies of the questions and written responses provided after the event.**

d) *HBC / Yorkshire Local Councils Association training*: Cllr Kerr and Clerk attended the event provided by HBC. The event included a timely reminder that each Parish Assembly is facilitated by the Parish Council but that the agenda and invitation to the meeting is at the discretion of the Chairman; there was also a general reminder that lawful decisions of Parish Councils can only be taken if the matter is specified on an agenda in advance.

e) *YLCA Harrogate Branch meeting*: Cllr White attended this meeting, which included discussions regarding the YLCA publication (White Rose Update), potential impact of use of private email addresses by Councillors, the YLCA internal audit service and the launch of the new YLCA website; **Clerk to circulate log-in details to Councillors.** The next meeting is June.

#### 13. Finance/Statutory:

a. Receipts and payments were noted as follows: Receipts: Honesty Box January £34.62; Payments: RA Ryder - Christmas tree for Village Green £40.00; Eon - Kiosk electricity to 14 January 2020 £13.91; Brooks Electrical - Electrics Work Public Conveniences £576.00; Eon - Public conveniences electricity to 18 Jan 2020 £12.62; Ian Grayshon re public conveniences (Feb) £43.34; J Kerr - Travel expenses £21.06; Came & Company - Insurance renewal £464.42; J Todd & Sons Toilet rolls January 2020 £2.50; Clerk - Admin and travel expenses £25.62; Caretaker – Repair of playground fence £115; Caretaker – Repair of Multiplay at playground £185.

b. Money from Honesty Box as of 11 February 2020 was noted as £31.05.

c. The budget to 9 February was approved.

d. It was agreed that Mr Jim Carruthers would be reappointed as internal auditor for the year ending 31 March 2020.

e. Renewal of the insurance policy with Came & Company / Axa was agreed at a premium of £464.42 (the current premium of £452.35 for the year ending 9 March 2020 indexed in accordance with the long-term agreement put in place in 2019); **Clerk to action.**

f. The 50% contribution towards Clerk's subscription to the Society of Local Council Clerks for the year to 28 February 2021 was approved (£54.50 based on £109 total cost shared with Darley and Menwith Parish Council); **Clerk to action.**

g. It was agreed that a salt bin for the corner of Grange Road and B6451 at an approximate cost of £60 + VAT. Borough Cllr Watson kindly agreed to help Clerk to action.

h. Clerk confirmed that a VAT claim had been submitted for the period of 12 months ending 31 January 2020.

#### 15. Correspondence:

a *Planning Enforcement 19/00694/BRPC15 Land Adjacent To Yorke House Dacre Banks ALLEGED BREACH: Breach of planning Condition 7 of 19/01573/FUL which stated "The primary access serving Yorke House shall*

*not be used to serve the dwelling, hereby approved.*": A parishioner asked that the Council to note that there is an ongoing dispute concerning access from Yorke House to the B6451 over an alleged right of way, that this is being addressed by lawyers working with the Land Registry and that a decision is expected no later than April 2020.

*b. Nidderdale AONB: International Dark Skies Reserve Application:* Nidderdale Area of Outstanding Beauty and the Yorkshire Dales National Park Authority are in the process of applying for International Dark Skies Reserve status. Further information will be provided, following which the support of the Council in respect of the application will be requested; **Clerk to monitor.**

*c. Yorkshire Local Councils Association: Launch of new website:* YLCA has launched a new website which Councillors can access; **Clerk to circulate log-in details.**

*d. HBC County Lines Parish Briefing:* Councillors agreed that it would be useful to attend a briefing on how "County Lines" drug dealing affects North Yorkshire and the local district; **Clerk to respond to HBC.**

**16. Minor Items for Information or Future Agenda:** To consider improvements to the drain on the B6451 near Dacre and Hartwith Playing Fields to reduce impact of flooding; **Clerk to add to next agenda.**

**17. Circulation papers:** None.

**18. Dates of future meetings:** 10 March; 14 April (with Parish Assembly); 12 May (with Annual Meeting); 9 June.

*These draft minutes are published subject to approval at the next meeting of the Council*