

# DACRE PARISH COUNCIL

## Draft minutes of the meeting of the Council held on Tuesday, 10 November 2020 from 7.30pm

### To comply with Government advice, this meeting was held by conference call

1. **Present:** Councillors J Kerr (Chairman), K Johnson, C White, A Brown, S Darnbrook, R Brown, County Councillor Stan Lumley and M Pearson (Clerk). No members of the public attended.
2. **Apologies:** Councillor J Dales due to work commitments. Borough Councillor Tom Watson.
3. **Declarations of interest and consideration of dispensations:** None.
4. The minutes of the meeting held on Tuesday 13 October 2020 were approved; **Chairman to sign.**
5. **Public Statements:** None.
6. **Coronavirus pandemic:**
  - a. It was confirmed that no emergency decisions were taken between meetings.
  - b. No further actions were considered necessary.

### 7. **Planning:**

- a. **Planning Decisions** noted:

20/03275/AMENDS Non-material amendment to allow for re-assembly of outer skin walls for Barn C on a new strip foundation to include a damp course of planning permission 16/01442/FUL - Conversion of 3 barns to form 3 dwellings. - Dike Lane Farm Dike Lane Farm To Grange House Dacre. APPLICATION REFUSED

- b. **Planning Applications considered:** None.

- c. **Planning Enforcement:** None.

- d. **Harrogate Borough Council (HBC) Supplementary Planning Document consultation:** It was noted that this consultation on five new Local Plan supplementary guidance documents runs until 11 December 2020.

- e. **Planning matters update:** None.

### 8. **County and Borough Councillors' Reports:**

County Councillor Lumley confirmed that a draft proposal has been submitted by North Yorkshire County Council (NYCC) to Central Government. The proposal is for a single unitary authority for North Yorkshire excluding the City of York Council. A draft proposal has also been submitted to Central Government by the seven district councils within North Yorkshire seeking two unitary authorities dividing on an East/West basis. A decision is expected from Central Government followed by a consultation on the preferred model. Both models would involve an increase in the number of County Councillors and reduction in the size of wards.

The success of remote working of NYCC Councillors and employees suggests that there will be increasing use of virtual meetings after the Coronavirus pandemic, together with more employees working from home. Full Council meetings are likely to return to being held in person.

County Councillor Lumley has recently been made aware of an order to introduce double-yellow lines outside the new development on the East side of the B6451 in Dacre Banks; **Clerk to request details from NYCC.**

After a delay caused by the Coronavirus pandemic, the project to re-route the A59 at Kex Gill is back in progress. It is thought that the work could be completed as early as Spring/Summer 2022 assuming there are no significant delays with the planning process.

### 9. **Updates on current issues:**

- a. **Possible closure of the Grange Medical Centre, Dacre Banks:** It was noted that the Nidderdale Group Practice has confirmed that the future of this surgery remains under discussion but it is hoped that the building can continue to serve local residents in a health-related capacity (to continue to provide space for the existing dental practice, to continue to act as a dispensary and in the near future a private audiologist). It is currently being used to see patients who have been told to shield during the Coronavirus pandemic.

- b. *Christmas Tree for Dacre Banks*: It was confirmed that a tree has been ordered and should be delivered in early December. A date of Friday 4 December was confirmed for it to be decorated by Councillors.
- c. Both defibrillators were confirmed to be working. Clerk confirmed that new pads for the unit at Dacre Banks have been ordered and should be installed before the end of November. There were no problems to report with electricity or water.

#### 10. Review of public conveniences

- a. Clerk confirmed that hand-sanitiser gel dispensers had been installed in the public conveniences during October, purchased together with ten litres of gel at a total cost of £75 plus VAT. Ian Grayshon has agreed to top these up as needed.
- b. It was agreed that Clerk should seek quotes to redecorate the ceilings in the public conveniences. It was agreed that the Clerk should look into the possibility of applying for grant funding for the redecoration and cost of sanitisers from The Greenhow Fund; **Clerk to action and report at next meeting.**

#### 11. Footpaths and Highways:

- a. *AJ1 Project Fund application*: It was noted that the panel had agreed to contribute £980 towards the cost of a project to install a sign between Dacre and Dacre Banks warning cyclists of the hazards ahead. County Councillor Lumley kindly offered a further £500 from his Locality Budget to help towards the cost. It was agreed that the project was of value and worthwhile, bearing in mind the continuing issue of cyclists going through the village of Dacre Banks at speed. Clerk confirmed that the Council has the resources in the current year budget and reserves to contribute the balance required (up to c.£2,020).  
It was agreed that confirmation should be obtained from the Improvement Manager at NYCC as to whether savings are possible on the original budget suggested; **Clerk to action.** A final decision on whether to proceed with the project can then be made at the next meeting of the Council (8 December) ahead of the deadline to respond (11 December); **Clerk to add to next agenda.**
- b. *Flooding on School Lane, Dacre Banks*: It was noted that a blocked pipe on School Lane has been cleared.
- c. *Gully cleaning with Dacre Parish*: Clerk confirmed that the majority of gullies on the B6451 between Dacre and Dacre Banks have been cleaned during October (a couple remain silted up).
- d. *Water leak on Grange Road, Dacre Banks*: It was noted that Borough Councillor Watson had arranged for someone to inspect the problem and that they had agreed to try to help solve it. Full details of the person who attended were not clear; **Clerk to seek confirmation.**
- e. *Cabin Lane, Dacre Banks Tree Preservation Order (TPO) query*: Clerk updated that no response had been received from the Arboricultural Specialist at HBC (Alan Gilleard) as to whether any trees along Cabin Lane are protected. It was noted that there was no evidence on the HBC system that any TPO was in force in that area. It was agreed that the Council should contact the owner of the site on which the tree stands seeking confirmation as to whether the tree in question is protected or whether there is any reason the tree cannot be cut back where causing problems; **Clerk to action.**
- f. *Introduction of double yellow lines around entrance to Grange Road, Dacre Banks*: It was noted that double-yellow lines have been added to the junction of Grange Road and the B6451 but these do not appear to extend as far as expected by the Council; **Clerk to contact NYCC Highways to clarify.**
- g. *Definitive Map Modification Order HAR/2017/15/DMMO: Heyshaw to Lanes Foot Road, Dacre*: It was noted that an order has been made to formally modify the description of sections of "footpath" and "bridleway" on the above route to "bridleway" and "restricted byway" respectively.
- h. It was noted that the alternative route to allow access past a cattle-grid on Harewell Lane, Dacre Banks has been blocked and that this has been reported to NYCC Public Rights of Way. No other footpath and highways issues were noted.

#### 12. Dacre and Hartwith Playing Fields Association (DHPFA):

- a. It was noted that Councillor Kerr and Clerk attended an online meeting with three Councillors and the Clerk of Hartwith cum Winsley Parish Council (Hartwith PC) on 22 October 2020 to discuss issues experienced in appointing Trustees to DHPFA. A summary of the understanding of the issue and proposed solution has been sent to Hartwith PC and will be circulated to Councillors once agreed with Hartwith PC; **Councillor Kerr to action.**
- b. It was agreed that Councillor R Brown would take on the role of Trustee of DHPFA going forwards. The Council thanked Councillor Darnbrook for standing in following the resignation of Alan Cottrill.

**13. Dacre and Hartwith Village Hall:** It was noted that discussions with the Leeds Diocese regarding the renewal of the lease of the village hall to the Council are ongoing but that the new lockdown was hampering the ability of the relevant team at the Leeds Diocese to obtain hard-copy documents; **Councillor Kerr to update at next meeting.**

**14. Lengthsman/Parish Caretaker:**

- a. It was agreed that the Parish Caretaker should be asked to remove the broken clock on the bus shelter in Dacre Banks to reveal the inscription; **Clerk to action.** The need for a new clock can then be assessed.
- b. It was noted that the Parish Caretaker intends to cut the grass on the village green in Dacre Banks one more time and that this should help the rotting down of leaves into the surface. It was also noted that the light in the bus shelter at Dacre is not working and the Clerk has asked the Parish Caretaker to give his thoughts on a solution; **Clerk to update at next meeting.**

It was agreed that the wild-flower seeds supplied by HBC should be planted on the verge around the mill stone sign alongside the B6451 at the South of Dacre Banks; **Clerk to liaise with Parish Caretaker to arrange.**

**15. Committee on Standards in Public Life Consultation:** It was agreed that a draft response from the Council should be put together by Councillor Kerr and Clerk by 4 December 2020 and that Councillors should feed in any thoughts on the consultation to either Councillor Kerr or Clerk.

**16. Reports**

- a. *Nidderdale Plus Annual General Meeting 17 November:* It was agreed that Councillor Kerr would attend the meeting on behalf of the Council; **Clerk to forward details to Councillor Kerr.**
- b. It was noted that the Nidderdale Safer Neighbourhoods Group meeting planned for November has been cancelled. The next meeting is 3 March 2021.
- c. No other meetings or events were noted.

**17. Finance/Statutory:**

- a. Receipts and payments were noted as follows: Receipts: Honesty Box (October) £ 32.84, Honesty Box (November) £40.95; Payments: Harrogate Borough Council - 2020 Playground inspection fee £66, Eon - Electricity Public Conv to 18 October 2020 £9.54, Eon - Electricity Kiosk to 18 October 2020 £8.64, PHS - Hand sanitiser gel and dispensers x2 £90, Defib4Life - Defibrillator pads for Dacre Banks unit £42, 2Commune - Website hosting to January 2022 £330, Caretaker - Services to 31 October 2020 £52.50, Ian Grayshon re Public Conveniences (November) £50.
- b. The money collected from the Honesty Box on 7 November was confirmed as £40.95; **Clerk to bank.**
- c. The budget to 8 November was approved.
- d. The purchase of a new hard drive for the Council laptop was approved at an expected cost of £30 including VAT; **Clerk to action.**
- e. It was noted that the precept for the year ending 31 March 2022 would be set at the meeting of the Council in December; **Clerk to circulate draft budget for 2021/22 prior to next meeting.** It was agreed that an additional provision of £1,000 should be included in the budget for special projects that may be identified by Councillors during the next financial year.
- f. It was agreed that on the basis that 2Commune Ltd had been very helpful during 2020 and had not increased its price for renewal, it should continue to provide website hosting services to the Council to January 2022.
- g. No other issues were raised by the RFO.

**17. Correspondence received by the Clerk:**

- a. *Yorkshire Local Councils Associations Training Programme for November and December 2020;* It was agreed that Clerk will circulate details to Councillors and that any Councillors wanting to attend any of the events listed confirm this to the Clerk; **Clerk to action.**

**18. Minor Items for Information or Future Agenda:**

**19. Dates of future meetings:** 8 December; 12 January; 9 February; 9 March; 13 April; 11 May.

*These draft minutes are published subject to approval at the next meeting of the Council*