

DACRE PARISH COUNCIL

You are invited to attend the Annual Meeting of the Council to be held on
Tuesday, 14 May 2019 from 7.30p.m. at the United Reform Schoolroom, Dacre

ANNUAL MEETING AGENDA

1. **Election of Chairman and Vice Chairman for 2019/20**
2. **Declarations of Acceptance**
3. **Additions to Register of Business Interests**
4. **Apologies for absence**
5. **Election / Confirmation of Representatives to other bodies**
(current representatives are shown)

Dacre and Hartwith Playing Fields (J Kerr);
Hardcastle Trust (C White);
Dacre and Hartwith Village Hall Committee (S Darnbrook);
Nidderdale Safer Neighbourhood Group (K Johnson);
Nidderdale Strategic Partnership (K Johnson);
Other organisations as necessary.

6. **Finance & Legal Requirements**

- a. To accept audited Financial Report for 2018/19.
- b. To complete exemption for external audit form.
- c. To complete Governance Statements on Annual Return.
- d. To approve accounts on 2018/19 Annual Return.
- e. To confirm dates for public inspection of Annual Return.
- f. To accept Internal Audit Report and consider recommendations.
- g. To agree cheque signatories for 2019/20.
- h. To approve direct debit payments to E.ON UK plc and Npower and standing order payment to I Grayshon for 2019/20.
- i. To review process of internal control and audit and methods of payment.
- j. To review Risk Assessment Strategy, Standing Orders and Financial Regulations.

7. **Schedule of Meetings 2019/20**

To agree draft meeting schedule (see Appendix)

8. **Date of next Annual Meeting**

12 May 2020 (provisional)

M Pearson

Martin Pearson
May 2019
07541 518456

Appendix

DACRE PARISH COUNCIL

Proposed meeting dates for 2019/2020

11 June 2019

9 July 2019

10 September 2019

8 October 2019

12 November 2019

10 December 2019

14 January 2020

11 February 2020

10 March 2020

14 April 2020